

**D-WLS-PLT (Platform Civil & FRP Works): RJS Projects****1. Prerequisites (Gateway)**

**1.1 You are required to answer 'Yes' to all questions in this section before you will be granted access to the full tender contents. If you answer 'No' to one or more of the questions below, you will not be able to access or respond to this tender.**

**1.2** Please download the Confidentiality Agreement.

 Download

**1.3** I/we confirm that we accept the Confidentiality Agreement and I/we will attach and upload a signed copy of the Confidentiality Agreement when requested.

Yes

Note: You will be required to upload your signed Confidentiality Agreement at a later stage of this tender process.

**1.4** Where a legislative or regulatory requirement of the State or Territory in which the Works are to be performed requires the Tenderer to be licensed or registered whether as a building practitioner or otherwise, the Tenderer must produce evidence that it is registered or has the appropriate licence. You must provide evidence of licensing, ABN registration, permits or qualifications required to undertake the Works.

Yes

I/we confirm that we will upload a copy of the above mentioned documents when requested.

Note: You will be required to upload your copies of these documents at a later stage of this tender process.

**1.5** Please download and accept Code of Compliance

 Download

**1.6** I/we confirm that we accept the Code of Compliance and I/we will attach and upload a signed copy of the Code of Compliance when requested.

Yes

Note: You will be required to upload your signed Code of Compliance at a later stage of this tender process.

**2. About This Tender**

**2.1** This Tender is called for the Platform's Civil and FRP Works required at Wollstonecraft Station. The detailed Scope of Works can be found in the Scope of Works Section of this questionnaire.

**2.2** Project/Tender Name: Transport Access Program (TAP) 3 Tranche 3

Easy Access Station Upgrades Managing Contractor Contract  
ISD-15-4742-16 Wollstonecraft Station

**2.3** Tender No: D-WLS-PLT

**Tender Dates**

**2.4** This tender opens and closes on the dates shown on the Summary tab

**2.5** All enquiries and questions must be sent using the messaging system which can be accessed through the 'Messages' tab above. Do you agree to this?

Yes

**2.6** The Tenderer warrants that it will maintain the validity of its tender for a period of 120 days from date of submission of tender. Where the Downer seeks an extension of this period, a request in writing will be forwarded to the Tenderer.

Confirmed

**3. Tender Conditions****Confidentiality Agreement**

**3.1** Please upload your signed copy of the Confidentiality Agreement that you previously downloaded from the 'Prerequisites' section of this questionnaire.

 Download

### Registrations and Licences

**3.2** Where a legislative or regulatory requirement of the State or Territory in which the Works are to be performed requires the Tenderer to be licensed or registered whether as a building practitioner or otherwise, the Tenderer must produce evidence that it is registered or has the appropriate licence. You must provide evidence of licensing, ABN registration, permits or qualifications required to undertake the Works.

 Download

Note: You can attach a single file only. Please combine all your documents into a single document (Word or PDF) or Zip file.

### Code of Compliance

**3.3** Please upload your signed copy of the Code of Compliance that you previously downloaded from the Prerequisites section of this questionnaire.

 Download

### Tender Conditions

**3.4** Please download, read through the Tender Terms and Conditions and select Tender Terms and Conditions Accepted at the bottom of this page.

 Download

**3.5** We accept the Tender Terms and Conditions of this Tender

Tender Terms and Conditions Accepted

## 4. Form of Tender

**4.1** Tenderer's Name

RJS Infrastructure Group Pty Ltd trading RJS Projects


**4.2** Please enter you ABN or ACN without spaces.

626627941

**4.3** Please enter tenderer's physical / street address (the address where you conduct your business from).

Note: Please do not enter a PO Box address


██████████  
North Strathfield 2137

**4.4** Is the Tenderer's Registered Address the same as the physical / street address entered above? 

No

**4.5** Please enter the Tenderer's registered business address here

██████████  
Yagoona 2199

**4.6** Is the Tenderer's Postal Address the same as the physical / street address entered above? 

Yes

**4.8** The Tenderer's Project Manager of the Agreement is:

Name Aidan Cox

Title Project Manager

Address ██████████ North Strathfield 2137

Telephone ██████ 2185

Email aidan@rjsprojects.com.au

**4.9** The Tenderer's Project Manager of the Tender is:

Name Aidan Cox

Title Project Manager

Address [REDACTED] North Strathfield 2137

Telephone [REDACTED] 2185

Email aidan@rjsprojects.com.au

**4.10** Is this tender for a Lump Sum price or a Schedule of Rates?  Lump Sum Price

**4.11** We hereby Tender to perform the Works described in the Agreement for the above project for the submitted Lump Sum Price of: 2,802,612.45

Note: Do not enter a \$ sign, enter numbers only.

**4.12** We hereby Tender to perform works described in the agreement for the above project for the pricing shown in the submitted Schedule of Rates.

**4.13** I/We further agree, in the event of the present Tender being accepted, to be bound by the said Tender Documents and any other terms of such Tender and acceptance and to faithfully adhere to them unless and until the Agreement is executed. Accepted


**4.14** I/We undertake to execute the Agreement forthwith. Accepted

**4.15** I/We have submitted this Tender based on our own investigations and determinations and have not relied upon any reference documents or other material except to the extent expressly stated in this Tender as being required to form part of the Agreement. Accepted

## 5. Agreement

**5.1** Downer Long Form Agreement for this package of works is attached. Please download the agreement, review.

 Download

**5.2** Does Tenderer accept the attached agreement? 


Yes

**5.5** Agreement Departures. For Downer use only.

## 6. Scope of Works

**6.1** Please download the attached Scope of Works

 Download

**6.2** Does Tenderer accepted the Scope of Works attached to above question 

Yes

## 7. Attachments

**7.1** Stage Diagram and Program

 Download

**7.2** Architecture Drawings (Part 1)

 Download

**7.3** Architecture Drawings (Part 2)

 Download

**7.4** *Architecture Drawings (Part 3)*

 Download

**7.5** *Civil Drawings (Part 1)*

 Download

**7.6** *Civil Drawings (Part 2)*

 Download

**7.7** *Electrical Services Drawings*

 Download

**7.8** *Fire Services Drawings*

 Download

**7.9** *Low Voltage (LV) Drawings*

 Download

**7.10** *Hydraulics Drawings*

 Download

**7.11** *Urban Design & Landscaping Drawings*

 Download

**7.12** *Mechanical Drawing*

 Download

**7.13** *Civil Structure Drawings*

 Download

**7.14** *Structural Drawings*

 Download

**7.15** *Communication Drawings*

 Download

**7.16** *Security Services Drawings*

 Download

**7.17** *DDR Stage Architectural Design Report (Part 1)*

 Download

**7.18** *DDR Stage Architectural Design Report (Part 2)*

 Download

**7.19** *DDR Stage Value Management Report*

 Download

**7.20** *DDR Stage Civil Design Report (Part 1)*

 Download

**7.21** *DDR Stage Civil Design Report (Part 2)*

 Download

**7.22** *DDR Stage Civil Design Report (Part 3)*

 Download

**7.23** *DDR Stage Civil Design Report (Part 4)*















 Download

**7.24** *DDR Stage Structural Design Report*






 Download

**7.25** *DDR Stage Civil Structures Design Report (Part 2)*

 Download

<b>7.26</b> <i>DDR Stage Low Voltage Design Report</i>	 Download
<b>7.27</b> <i>DDR Stage Design Report (Part 1)</i>	 Download
<b>7.28</b> <i>DDR Stage Design Report (Part 2)</i>	 Download
<b>7.29</b> <i>DDR Stage Design Report (Part 3)</i>	 Download
<b>7.30</b> <i>Geotechnical Report</i>	 Download
<b>7.31</b> <i>DSS Drawings</i>	 Download
<b>7.32</b> <i>Exhibit B - Works Brief Station Upgrade</i>	 Download
<b>7.33</b> <i>Exhibit E - Contract Specific Requirements</i>	 Download
<b>7.34</b> <i>TfNSW Standard Requirements (Works Contracts)</i>	 Download
<b>7.35</b> <i>TfNSW Standard Requirements (QMS)</i>	 Download
<b>7.36</b> <i>TfNSW PMO Procurement Standard Requirement</i>	 Download
<b>7.37</b> <i>Subcontractor Management Pack</i>	 Download
<b>7.38</b> <i>Hazardous Material Register</i>	 Download
<b>7.39</b> <i>Waste Classification - not used</i>	
<b>7.40</b> <i>Contamination Report - not used</i>	
<b>7.41</b> <i>Services Investigation Reports</i>	 Download

## 8. AFC Documents

<b>8.1</b> <i>Architectural Drawings - Part 1</i>	 Download
<b>8.2</b> <i>Architectural Drawings - Part 2</i>	 Download
<b>8.3</b> <i>Civil Drawings</i>	 Download
<b>8.4</b> <i>Earthing &amp; Bonding Drawings</i>	 Download
<b>8.5</b> <i>Electrical Drawings</i>	 Download
<b>8.6</b> <i>Hydraulics Drawings</i>	

 Download

**8.7** *Urban Drawings*

 Download

**8.8** *Low Voltage Drawings*

 Download

**8.9** *Mechanical Drawings*

 Download

**8.10** *Structural Drawings*

 Download

**8.11** *Communications Services Drawings*

 Download

**8.12** *Drainage Drawings*

 Download

**8.13** *Fire Services Drawings*

 Download

**8.14** *Security Services Drawings*

 Download

**8.15** *Signalling Drawings*

 Download

**8.16** *Finishes Schedule*

 Download

**8.17** *Programme*

 Download

**8.18** *Scope of Works (AFC)*

 Download

**8.19** *Architecture Design Report - Part 1*

 Download

**8.20** *Architecture Design Report - Part 2*

 Download

**8.21** *Architecture Design Report - Part 3*

 Download

**8.22** *Architecture Design Report - Part 4*

 Download

**8.23** *Architecture Design Report - Part 5*

 Download

**8.24** *Value Management Report*

 Download

**8.25** *Civil Design Report - Part 1*

 Download

**8.26** *Civil Design Report - Part 2*










 Download

**8.27** *Civil Design Report - Part 3*



 Download

**8.28** *Earthing & Bonding*

 Download






<b>8.29</b> <i>Electrical Power Supply Report</i>	 Download
<b>8.30</b> <i>Conditions Assessment Report - Part 1</i>	 Download
<b>8.31</b> <i>Conditions Assessment Report - Part 2</i>	 Download
<b>8.32</b> <i>Fire Related Reports</i>	 Download
<b>8.33</b> <i>Hydraulics, LV, Mechanical &amp; Structural Reports</i>	 Download
<b>8.34</b> <i>Certificates</i>	 Download
<b>8.35</b> <i>Civil Structure Report - Part 1</i>	 Download
<b>8.36</b> <i>Civil Structure Report - Part 2</i>	 Download
<b>8.37</b> <i>Other Reports</i>	 Download

**9. Price**


<b>9.1</b> <i>The Tenderer must submit a breakdown of the proposed Contract Price as per attached Pricing Schedule and Schedule Of Rates.</i>	 Download
<b>9.2</b> <i>Please attach your completed Pricing Schedule and Schedule of Rates</i>	 Download
<b>9.3</b> <i>Tenderer confirmed that they have submitted the pricing as per the pricing schedule provided by Downer and if not , their submitted Tender will be " Null and Void"</i>	Confirmed

**10. Financial Information**

Requirements for Financial Information

<b>10.1</b> <i>For each of the financial documents required below the Tenderer must produce audited versions of the documents unless no audited versions of the documents exist, in which case the Tenderer must produce management accounts which include the information referred to and have been signed by a director of the Tenderer.</i>	
<b>10.2</b> <i>Does Tenderer have a current Balance Sheet that is no more than six months old?</i> 	Yes
<b>10.3</b> <i>Please attach Balance Sheet</i>	 Download
<b>10.4</b> <i>Does Tenderer have a current Profit &amp; Loss Statement that is no more than six months old?</i> 	Yes
<b>10.5</b> <i>Please attach Profit &amp; Loss Statement</i>	 Download
<b>10.6</b> <i>Does Tenderer have a current Statement of Assets and Liabilities that is no more than six months old?</i> 	Yes
<b>10.7</b> <i>Please attach Statement of Assets &amp; Liabilities</i>	

 Download


<b>10.8</b> Tender's to shows the percentage value of the effect that execution of the Works would have on the Tenderer's gross turnover	20%
<b>10.9</b> Does Tenderer has/have any associated companies for the last two full financial years ended prior to the Closing Date for Tenders. 	No

## 11. Key Personnel



### Key Personnel

**11.1** The Tenderer is to provide details of names, key relevant experience (position and project), experience CV and two references for each of the Key Personnel to be assigned to the Agreement including details of the proposed role and level of involvement of the Key Personnel in the Agreement.



### Project Manager

<b>11.2</b> Project Manager Name	Aidan Cox
<b>11.3</b> Please enter Project Manager relevant experience (position and project) and upload a copy of this persons experience CV.	see attached resume  Download
<b>11.4</b> Two references for this Key Person including details of the proposed role and level of involvement of the Key Personnel in the Agreement.	Richard Brewer, John Holland Group Construction Manager 0418691619 Kim Mas, Bouygues Senior Project Manager 0439528793
<b>11.5</b> Two references for this Key Person including details of the proposed role and level of involvement of the Key Personnel in the Agreement.	Richard Brewer, John Holland Group Construction Manager 0418691619 Kim Mas, Bouygues Senior Project Manager 0439528793

### Project Engineer / Site Engineer

<b>11.6</b> Is there a nominated Project Engineer / Site Engineer for this contract? 	Yes
<b>11.7</b> Project Engineer / Site Engineer Name	Adam Iverach
<b>11.8</b> Please enter Project Engineer / Site Engineer relevant experience (position and project) and upload a copy of this persons experience CV.	see attached resume  Download
<b>11.9</b> Two references for this Key Person including details of the proposed role and level of involvement of the Key Personnel in the Agreement.	Ben Bennetts, Bouygues Construction, Senior Project Engineer 0408 897 390 Eugene McCaughan, Lend Lease, General Foreman 0409 321 400

### Quality Assurance Manager

<b>11.10</b> Is there a nominated Quality Assurance Manager for this contract? 	Yes
<b>11.11</b> Quality Assurance Manager Name	Tony Nguyen
<b>11.12</b> Please enter Quality Assurance Manager relevant experience (position and project) and upload a copy of this persons experience CV.	see attached resume  Download
<b>11.13</b> Two references for this Key Person including details of the proposed role and level of involvement of the Key Personnel in the Agreement.	Abdal Aziz, Downer Project Manager 0437 569 195 Joel Armstrong, Downer Project Engineer 0439 915 667



## WH&amp;S Manager

**11.14** Is there a nominated WH&S Manager for this contract? 

Yes

**11.15** WH&S Manager Name

Tony Nguyen

**11.16** Please enter WH&S Manager relevant experience (position and project) and upload a copy of this persons experience CV.

see attached resume

 Download

**11.17** Two references for this Key Person including details of the proposed role and level of involvement of the Key Personnel in the Agreement.

Abdal Aziz, Downer Project Manager 0437 569 195  
Joel Armstrong, Downer Project Engineer 0439 915 667

## Organisation Chart

**11.18** Provide a project organisation chart identifying the hierarchy of the project staff.

 Download

**11.19** Key Personnel. For Downer use only.

## 12. Subcontractors

**12.1** The Tenderer must set out in the table below the proposed Subcontractors (including consultants), (if any) to be employed on the Agreement. The Tenderer shall define the trade discipline, scope and extent of work to be provided by the Subcontractors.

Subcontractor's Name	Subcontractor's Address	Service to be Provided	% Component in Relation to Entire Agreement
Ballyhooly Civil Pty Ltd	2388 Silverdale Road, Silverdale NSW 2752	Plant & Hi-rail	10
Holcim Australia Pty Ltd	8 Marden Street, Artarmon NSW 2064	Concrete supply	5
N&N Concrete Pumping Pty Ltd	115 Jersey Road, Bringelly NSW 2556	Concrete pump	5
SH Excavation Pty Ltd	38 Burfitt Road, Riverstone NSW 2765	Plant & Hi-rail	10
Infrabuild Steel	374 Victoria St, Wetherill Park NSW 2164	Reinforcement steel and accessories	2


**12.2** Please confirm when you have completed the above table

Table completed

## 13. Experience

**13.1** Details of the Tenderer's capacity to perform the Works.(Capability Statement)

 Download

**13.2** Has Tenderer undertaken or completed contracts with similar key construction activities and complexity during the past three years 

Yes

**13.3** Details of contracts with similar key construction activities and complexity completed during the past three years by the Tenderer are:  
Note: You must enter something in every field of this table. If you only have one or two projects, please enter NA in the remaining unanswered fields.

Contract Description	Value	Contract Period	Names and contact details of Referees
Mount Victoria Area Remodelling Description: Signalling Building and station platform works	\$810k	May 2020 to current	Edward Bisiaux John Holland Group Project Engineer 0475355576
Project: New Intercity Fleet - Lithgow Station Platform Extension Description: 12m new station platform extension Location: Lithgow Station	\$1.6mil	May 2019 to Sept 2019	Joel Armstrong Project Engineer Downer Group 0439915667
Northconnex - Northern Surface works Description: Mixed civil and FRP works including a dive structure, a cut and cover and a P/T bridge structure and numerous underbores	\$120M	3 years	Kim Mas - BYCA Senior Project Manager 0439 528 793

**13.4** Tenderers to provide an organisation chart of the Tenderer's company, indicating the support and management personnel available to support the Agreement

[Download](#)

**13.5** Details of the Tenderer's current workload.

Note: You must enter something in every field of this table. If you only have one or two projects, please enter NA in the remaining unanswered fields.

Project	Principal	Value	Completion Date	% Outstanding at Date of Tender
Mount Victoria Area Remodelling	John Holland Group	\$810k	October 2020	65%
Petersham Park Grandstand Upgrade Works	Inner West Council	\$340k	October 2020	70%
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA

**13.6** Is there any litigation involving subcontractors or other parties to a construction contract which the Tenderer is or has, in the last three years been a party to. [↵](#)

No

**13.8** If above declaration turn out to be false, Tenderer may be disqualified from tendering process.

Accepted

**13.9** Experience. For Downer use only.

## 14. Insurance

**14.1** Tenderer's to provide details of Public & Product Liability insurance and attached the copy.

Cover Value	Expiry Date	Insurance Company
Public & Product Liability \$20mil	19/09/2020	Berkley Insurance Australia

[Download](#)

**14.2** Tenderer's to provide details of Workers Compensation insurance and attached the copy.

Expiry date	Insurance Company
Workers Compensation 31/08/2021	iCare

[Download](#)

**14.3** Tenderer's to provide details of Motor Vehicle Plant & Equipment insurance and attached the copy.

	Cover Value	Expiry Date	Insurance Company
Motor Vehicle Plant & Equipment Insurance	0	0	0

[Download](#)

**14.4** Will Tenderer undertake any design work require to complete their Scope of Work? [↗](#)

No

**14.6** Insurances. For Downer use only

## 15. Program and Methodology

**15.1** Please download and review the attached Downer Project Program and confirm your acceptance. [↗](#)

Yes

[Download](#)

### Methodologies and Other Statements

**15.5** Please attach a proposed delivery methodology

[Download](#)

**15.6** Please provide a statement identifying why the Tenderer considers that it's overall proposal represents value for money.

RJS has provided a solution that considers the the logistics and site constraints and interface issues with other elements of work outside this package of work.

**15.7** Please describe any innovation in products or service delivery in your offer that you believe will exceed requirements.

- 1) Temporary propping of platform walls while maintaining hi-rail access
- 2) Controlled lifts for concrete pours on Platform 1 stengthening works
- 3) Use of GRP angle for platform edge

**15.8** Please describe how your organisation will ensure that quality of products and services provided will meet or exceed the requirements.

RJS will undertake works in accordance with design drawings, Specifications and Australian Standards. Works will be completed with use of approved ITP and VC. On site records will be maintained. RJS have proposed a strong site team with SMEs.

**15.9** Please provide a statement of proposed extent of and storage location for spares.

Spare materials will be ordered where required and stored at the site compound to avoid any potential delay to possession dependent activities.

**15.10** Provide details of the Tenderer's approach and planning towards the achieving of practical completion, and more particularly its defect mitigation.

RJS has provided a high level staging document and Hr by Hr programme for Possession 1. If successful in this tender, we will work with the Downer site management team to produce a robust delivery programme that ensures a best for project solution and considers interfaces with other activities.

**15.11** Is the Tenderer required to provide samples and finishes prototypes under Scope of Works? [↗](#)

No

**15.13** Conformity. For Downer use only

## 16. Certifications

### Management Plans

**16.1** Does the Tenderer have WHS Management Plan [↗](#)

Yes

**16.2** Please provide the a copy.

[Download](#)

**16.4** Does the Tenderer have an Quality Management Plan? [↗](#)

Yes

**16.5** Please provide a copy.

 Download

**16.7** Does Tenderer have an Environmental Management Plan? [↗](#)

Yes

**16.8** Please provide a copy

 Download

## 17. Industrial Relations

**17.1** Provide details of the Tenderer's criteria and policies in industrial relations;

 Download

**17.2** Provide details of the Tenderer's experience in industrial relations of similar project work

RJS have worked on numerous projects of similar or higher value in the past for Downer. RJS works to the Building and construction Award MA000020. RJS have a health and safety management plan which provides for a harmonious industrial relations environment.

**17.3** Description of how the Tenderer intends to maintain a harmonious industrial relations environment

RJS have worked on numerous projects of similar or higher value in the past for Downer. RJS works to the Building and construction Award MA000020. RJS have a health and safety management plan which provides for a harmonious industrial relations environment. All workers will be Inducted to Downer systems. Works to be completed in line with various management plans falling under our Project Management Plan including our H&S management Plan.

**17.4** Provide details of how the Tenderer will perform the Works under the Agreement in case of an industrial dispute

in accordance with the Fair Work Act 2009 and in consultation with Downer if required

**17.5** Has Tenderer in last five year lost time due to industrial disputes (excluding national or state-wide industrial disputes) [↗](#)

No

**17.7** Is Tenderer's employee a member of the Industry Union. [↗](#)

No

**17.9** Is Tenderer's employees are paid under the industry award. [↗](#)

No

**17.11** Is Tenderer's work health and safety management system has achieved accreditation against a recognized health and safety standard (ISO Certification)? [↗](#)

No

**17.13** Is Tenderer work health and safety management system has been subject to a review for compliance against the relevant work health and safety legislation in the last two years? [↗](#)

No

**17.15** Has any improvement notice or prohibition notice issued to the Tenderer by the relevant work health and safety regulator in any State or Territory in Australia; [↗](#)

No

**17.17** Is Tenderer's have any conviction for an offence against the relevant work health and safety legislation in any State or Territory in Australia; [↗](#)

No

**17.19** Has Tenderer entered into any enforceable undertaking with the relevant work health and safety regulator in any State of Territory in Australia; [↗](#)

No

**17.21** Provide details of performance indicators of work health and safety performance in the past year (for example, lost time injuries, safety observations and percentage of audit recommendations closed out in 90 days)

lost time injuries = Zero safety observations = Zero audit recommendations = 2 minor

**17.22** Is Tenderer's Quality Management system has achieved accreditation against a recognized health and safety standard (ISO Certification)? [↗](#)

No

**17.24** Is Tenderer Quality Management system has been subject to a review for compliance against the relevant work health and safety legislation in the last two years? [↗](#)




No

**17.26** Does Tenderer have an Environmental Management System? [↗](#)










No

**17.28** If yes to 17.26, is Tenderer's Environmental Management system accredited to an external Environmental Standard (e.g. ISO 14001) [↗](#)

No

<b>17.30</b> Has the Tenderer's Environmental Management System been subject to a review for compliance (internal or external) within the last year? 	No
<b>17.32</b> Has the Tenderer's organisation ever been served with a notice, fine, enforceable undertaking or prosecution for an environmental incident in any State or Territory in Australia 	No
<b>17.34</b> Does Tenderer have any indigenous participation in construction and construction training programs. 	No
<b>17.36</b> Outline the approach to indigenous participation in construction and construction training programs.	In accordance to Aboriginal Participation in Construction Guideline

## 18. Sustainability & Social Procurement (including APIC)

<b>18.1</b> Can the Tenderer provide current policies that are in place for the Employment of Aboriginal People, Training of Apprentices and Trainees and Social Procurement? 	Yes
<b>18.2</b> Please attach a document describing policies that are in place for the Employment of Aboriginal People, Training of Apprentices and Trainees and Social Procurement.	<a href="#">Download</a>
<b>18.4</b> Can Tenderer provide details on how the Tenderer will meet requirement of 20% of all trade's positions are Apprentices? 	No
<b>18.6</b> Can Tenderer meet the requirement of 8% of the overall workforce to be aged under 25 years old at the date of engagement on the project? 	Yes
<b>18.7</b> Please provide details on how your organisation will meet the requirement of 8% of the overall workforce to be aged under 25 years old at the date of engagement on the project.	RJS Projects is an approved student vocational placement organisation registered with University of Technology, Sydney
<b>18.8</b> Can Tenderer provide details on how it will meet the requirement of 20% of the total labour force to be made up of Learning Workers? 	Yes
<b>18.9</b> Please provide details on how your organisation will meet the requirement of 20% of the total labour force to be made up of Learning Workers.	RJS Projects is an approved student vocational placement organisation registered with University of Technology, Sydney
<b>18.10</b> Can Tenderer provide details on how it will meet the requirement of 2% of the workforce are Women-In-Non-Traditional-Roles? 	Yes
<b>18.11</b> Please provide details on how your organisation will meet the requirement of 2% of the workforce are Women-In-Non-Traditional-Roles.	RJS Projects is an approved student vocational placement organisation registered with University of Technology, Sydney.
<b>18.12</b> Can Tenderer provide detail on how it will meet the requirement of 100% of all workers responsible for the supervision of Aboriginal personnel shall attend relevant Cultural Awareness Training prior to Aboriginal personnel commencing on Site? 	No
<b>18.14</b> Can Tenderer provide detail on how it will meet requirement of 2.5% of personnel engaged by the Tenderer to be Aboriginal or Torres Strait Islander? 	Yes
<b>18.15</b> Please provide details on how your organisation will meet the requirement of 2.5% of personnel engaged by the Tenderer to be Aboriginal or Torres Strait Islander.	RJS Projects is committed to creating and extending opportunities for Aboriginal people and enterprises through undertaking this contract.  RJS Projects is committed to valuing workplace diversity, incorporating Aboriginal participation as a core function in our Company's project management processes, and maintaining Aboriginal cultural awareness in the workplace.
<b>18.16</b> Can Tenderer provide details on how it will meet requirement of At least 50% of Aboriginal employees to be retained greater than twelve (12) months, or the end of the project whichever greater? 	No
<b>18.18</b> Can Tenderer provide details on how it will meet the requirement of at least 1.5% of the Subcontractor's personnel to identify as having a disability? 	Yes
<b>18.19</b> Please provide details on how your organisation will meet the requirement of at least 1.5% of the Subcontractor's personnel to identify as having a disability.	RJS Projects is committed to making our workplace, products and services accessible to people with disability, and informs the public how it is approaching diversity and inclusion.

RJS Projects Accessibility Action Plan has the following criteria;

- Eliminate discrimination in an active way
- Improve services to existing consumers or customers
- Enhance organisational image
- Reduce the likelihood of complaints being made
- Increase the likelihood of being able to successfully defend complaints
- Increase the likelihood of avoiding costly legal action
- Allow for a planned and managed change in business or services
- Open up new markets and attract new consumers

How is RJS Projects' Accessibility Action Plan developed?

Our Managing Directors who is responsible for delivering policies and processes relating to all internal and external processes including IT, property, employment, communications, advertising and goods and services need to:

- Review current practices to identify barriers
- Develop policies and programs to eliminate barriers
- Allocate responsibility
- Devise evaluation strategies to monitor progress
- Develop communication strategies

<b>18.20</b> Can Tenderer provide details on how it will meet requirement of 3% of the Subcontract value to be awarded or spent on Aboriginal and/or Torres Strait Islander Enterprises through subcontracting. <a href="#">↗</a>	Yes
<b>18.21</b> Please provide details on how your organisation will meet requirement of 3% of the Subcontract value to be awarded or spent on Aboriginal and/or Torres Strait Islander Enterprises through subcontracting.	RJS Projects will be using Supply Nation registered / certified contractors or any nominated subcontractor provided by Downer
<b>18.22</b> Can Tenderer provide details on how it will meet requirement of 1.5% of the Subcontract value to be awarded or spent on People with Disability enterprises? <a href="#">↗</a>	Yes
<b>18.23</b> Please provide details on how your organisation will meet the requirement of 1.5% of the Subcontract value to be awarded or spent on People with Disability enterprises.	<p>RJS Projects is committed to making our workplace, products and services accessible to people with disability, and informs the public how it is approaching diversity and inclusion.</p> <p>RJS Projects Accessibility Action Plan has the following criteria;</p> <ul style="list-style-type: none"> <li>• Eliminate discrimination in an active way</li> <li>• Improve services to existing consumers or customers</li> <li>• Enhance organisational image</li> <li>• Reduce the likelihood of complaints being made</li> <li>• Increase the likelihood of being able to successfully defend complaints</li> <li>• Increase the likelihood of avoiding costly legal action</li> <li>• Allow for a planned and managed change in business or services</li> <li>• Open up new markets and attract new consumers</li> </ul> <p>How is RJS Projects' Accessibility Action Plan developed?</p> <p>Our Managing Director who is responsible for delivering policies and processes relating to all internal and external processes including IT, property, employment, communications, advertising and goods and services need to:</p> <ul style="list-style-type: none"> <li>• Review current practices to identify barriers</li> <li>• Develop policies and programs to eliminate barriers</li> <li>• Allocate responsibility</li> <li>• Devise evaluation strategies to monitor progress</li> <li>• Develop communication strategies</li> </ul>
<b>18.24</b> Can Tenderer provide details on how it will meet requirement of 1% of total Subcontract value to be awarded or spent on Indirect activities or social enterprises that benefit disadvantaged and under-represented groups? <a href="#">↗</a>	No
<b>18.26</b> Tenderer agrees to provide reporting as required for Aboriginal People, Training of Apprentice and Trainees and Social Procurement	Agree
<b>18.27</b> Does Tenderer have a Sustainability Policy? If yes, please provide the policy and evidence of its implementation. (Sustainability includes environmental, social and economic aspects.) <a href="#">↗</a>	No

<b>18.29</b> You have answered 'No' to the question above. It will be necessary for your organisation to work under Downer's Policy.	Agree
<b>18.30</b> What initiatives will Tenderer use to meet social and ethical commitments/objectives/targets? Please provide details and evidence of implementation (e.g. certification/conformance with SA8000, community partnerships, local procurement targets, etc.)	Acknowledged ANNEX A
<b>18.31</b> Please provide details and evidence of implementation.	<a href="#">Download</a>
<b>18.32</b> How will Tenderer meet commitments/objectives/targets to procure locally through small and medium-sized enterprises (SMEs)?	RJS Projects is committed to supporting local business. RJS Projects has a broad network of relationships with small business that we work with extensively. If successful in the award of this work RJS will engage specialist subcontractors to undertake certain aspects of the work to not only fulfill this social procurement requirement but also to achieve a best for project outcome.
<b>18.33</b> Please provide details / evidence.	<a href="#">Download</a>
<b>18.34</b> How will Tenderer meet procurement and material specifications detailed in Section 5 and Section 6 of Annex A of the Subcontractor Management Pack (e.g. asphalt, concrete, aggregate, metal, timber etc. specifications)?	Acknowledged ANNEX A
<b>18.35</b> Please provide details.	<a href="#">Download</a>
<b>18.36</b> Tenderer acknowledges and agrees to procuring materials with an ISCA approved environmental label in compliance with Annex A of the Subcontractor Management Pack?	Acknowledged ANNEX A
<b>18.37</b> 15.37 Please provide details	<a href="#">Download</a>
<b>18.38</b> Tenderer acknowledges and agrees to comply with all applicable requirements within 'Annex A – Environment, Sustainability and Social Procurement Specification' of the Subcontractor Management Pack.	Agree
<b>18.39</b> Tenderer acknowledges and agrees to report monthly against applicable environment and sustainability requirements including, but not limited to, energy use, water use, materials use, waste, etc. as per Annex A – Environment, Sustainability and Social Procurement Specification in the Subcontractor Management Pack	Agree
<b>18.40</b> Does Tenderer have any proposals for initiatives or innovations to maximise positive opportunities on the project? This could include opportunities from an environmental, social or economic perspective. Please provide details.	Acknowledged ANNEX A
<b>18.41</b> Sustainability and social procurement (including APIC). For Downer use only. For Downer use only	

## 19. Tenderers' Questions & Downer's Reply

<b>19.1</b> Tenderers' Questions & Downer's Replies	<a href="#">Download</a>
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